

# Technical Directors' Policy

## Slocan Lake Stewardship Society

### Board Operations Policy: Technical Directors

#### Policy:

From time to time the Board may wish to formalize its special relationship with a particular volunteer among its members who provides extraordinary professional expertise, service and/or advice to the Board and Society. This policy enables the Board to establish Technical Director positions to recognize such volunteers and to formalize their ongoing roles and responsibilities vis-à-vis the Board.

#### Definitions:

A "Technical Director" is a Society member with highly respected knowledge and experience and to whom the Board, by mutual agreement with the member, assigns a specific role and responsibility outside its normal administrative structure or operations. The position is voluntary service focused, advisory and/or honorary and she/he shall not function as a Board member, nor vote on matters before the Board of Directors, nor have any of the fiduciary responsibilities of a Board member.

#### Procedures:

1. Any Board member may nominate an individual as a Technical Director at any time throughout the year.
2. A Technical Director may be appointed for a term not to exceed three (3) years, however, the term may be extended by a unanimous decision of the Board and mutual agreement with the Technical Director.
3. A nomination for a Technical Director position shall be discussed within an in-camera session of the Board.
4. The acceptance or rejection of a nominee for Technical Director shall be by a unanimous decision of the Board of Directors.
5. Upon acceptance by the Board, the Chair shall contact the nominee to convey the wish of the Board and to secure the acceptance of the nominee.
  - 5.1. The decision of the Board shall remain confidential until the nominee's acceptance;

5.2. the Chair shall convey the nominee's decision to the Board, and if the nominee's decision is negative, the matter shall be terminated.

6. Following the nominee's acceptance, the Chair shall write a letter of appointment to the nominee, which letter shall:

6.1. thank the nominee for her/his willingness to serve as a Technical Director;

6.2. explain the Board's intent of this policy and reasons for selecting the nominee;

6.3. explain the above noted definition and specific role and responsibilities of the particular Technical Director;

6.4. note the term of the appointment as well as renewal and termination procedures;

6.5. be sent in duplicate so the nominee can return a signed copy to the Chair:

6.5.1. the appointment shall not take effect until such signed copy has been received by the Chair.

7. A Technical Director shall be responsible to the Board and report to the Board from time to time as required:

7.1. Ongoing supervision of a Technical Director shall be through the Chair.

8. A Technical Director may terminate his/her position at any time by providing written notification to the Board.

9. The Board may terminate a Technical Director at any time through a motion of the Board and by providing written notification to the incumbent.

Adopted by a motion of the Board on the \_\_\_ 2nd\_\_\_ day of \_\_\_\_\_April\_\_\_, 2013.

Signed: \_\_\_"Therese DesCamp"\_\_\_\_\_

Board Secretary or President